

Tempe Fire Department Policies and Procedures
Research and Development Team
102.04
Rev 5-23-02

This policy is to outline the purpose of the Research and Development Team, as well as, to define information flow and procedures.

PURPOSE

To provide a formal means of equipment identification and evaluation that will maximize the department's commitment to provide quality, cost effective, services to our customers and maximize safety for our members.

This will be accomplished through an open, continual communication process with team members and all department personnel.

INFORMATION FLOW

1. An idea/product is submitted to/from a team member. Vendors may be called in to demonstrate or supply equipment for testing.
2. Initial team research/discussion is generated.
3. Results are submitted to management (Fire Chief and/or Assistant Fire Chief) for approval to proceed. (Notification to originator of status.)
4. If approval is given, further team research and development commences.
5. Team Documentation.
6. Documentation and recommendation is submitted to management.
7. Management decision. (Notification to the department of decision.)

TEAM STRUCTURE

- The emergency services section shall be represented by six to nine voluntary representatives whom are chosen by the Fire Chief.
- The Support Services section shall be represented by the Support Services Battalion Chief and the Fire Services Inventory Technician.
- The Medical Services section shall be represented by the Medical Services Battalion Chief and the EMS Captain.

MEETINGS

Meetings are bi-monthly.